

PEER LEARNING PROGRAM CHECKLIST FOR ACR ACCREDITED FACILITIES

WRITTEN POLICY

Must include the following:

Culture

- An emphasis on supporting a culture of learning and minimizing blame

Goal

- The goal of improvement of services by relying on the establishment of trust and free exchange of feedback in a constructive and professional manner

Definitions of peer learning opportunities

- Definitions of peer learning opportunities that includes submission and review of peer learning cases that address actual or potential performance issues, including both discrepancies and “great calls”
- Description of case identification (routine work, case conferences, event reports or other sources) rather than randomly selected cases

Description of program structure and organization

- Definition of the roles of physician and non-physician leader(s)
- Description of responsibilities and the amount of time or the percentage of full-time equivalent (FTE) hours to be dedicated to managing the peer learning program
- Definition of the workflow of the peer learning opportunity submission including the workflow for review of peer learning submission communication with the interpreting radiologist as appropriate and designation of the peer learning submission for group sharing

Definition of targets

- Definition of targets by defining expectations for minimum participation by radiologists in peer learning submissions and in learning activity participation
- Minimum standards for peer learning program activities (defined as in-person or online or other virtual formats)

Quality Improvement

- Outline of the process for coordination with appropriate practice and administrative personnel to translate findings from peer learning activities into dedicated quality improvement efforts

Reporting

- Statement of commitment to sequestering peer learning activity content from individual practitioner’s performance evaluation

ANNUAL DOCUMENTATION

- Total number of case submissions to the Peer Learning program

- Number and percent of radiologists meeting targets as defined in the facility practice policy
- Determination of whether peer learning activities met the minimum standard as defined by the facility practice policy
- Summary of related quality improvement efforts and accomplishments