



ACR GUIDELINES FOR COMMISSION/COMMITTEE PARTICIPATION

The following are guidelines for members considering participating in commissions and committees and task forces:

- **Meetings**

Members are expected to participate in the commission/committee's work and meetings. Most work is accomplished through conference calls or electronic mail. Meetings are usually scheduled at national specialty society meetings, such as the RSNA. Some committees may hold an annual face-to-face meeting.

- **Reimbursement**

ACR generally does not reimburse members for travel expenses related to meetings. Exceptions may be made for certain meetings.

- **Commission/Committee/Task Force Membership**

Members of all commissions and committees must be members of the ACR.

The appointment of non-members who are eligible for membership is generally not permitted. However, if there is a compelling reason to have them on the committee, exceptions can be made. The Chair of the ACR Board of Chancellors must approve such non-member appointments.

- **Length of Service**

A term on a commission and/or committee is for a single year, renewable by the Chair of the Board of Chancellors up to a total of four (4) consecutive years.

A commission and/or committee member can succeed himself or herself for a second three (3) year term, if so appointed.

No commission or committee member can serve more than four (4) consecutive terms, without a one-year break in service, with certain exceptions.

- **Conflict of Interest Disclosure**

Members serving on commissions/committees/task forces are required to follow the [ACR Conflict of Interest Policy](#), which requires annual disclosure, and updates when changes occur, of any relationships (financial or otherwise as outlined in the policy) that present an actual, potential or perceived conflict of interest.