



## Authoring FAQ

How would we go about finding cases or topics? Would we reach out to our school's radiology department?

The easiest way to select a topic for a case is to use the [ACR Appropriateness Criteria Portal](#) to search for those topics of interest. By using the Appropriateness Criteria as a starting point, the case will fit into the format for submission.

There is also a published list of cases and their topics for the Radiology-TEACHES program available at <https://app.smartsheet.com/b/publish?EQBCT=48da9504a81341389fb321858ba8e9a4>

Review this list and select a topic not already covered or author a variation on a topic. Acceptable variations would include a scenario for the topic where imaging is not required or a variation due to age or other factors. Complementary cases are a bonus. Use the ACR Appropriateness Criteria to get the information for the base of your case.

Also consider any topics/questions that you come across during clerkships. If you have a question or need more information on a particular topic or scenario, other learners will too.

Reach out to your institution's radiology department. They can provide invaluable insight and assist with case explanations. If you do not have access to a radiology department, contact the Radiology-TEACHES team and we will assist in finding a mentor.

Should we get the patients permission before submitting the case?

Patient permission is not required but all PHI and identifying information must be removed from content including images. Refrain from using unique "Zebra" cases which could identify a particular patient. If you have any question speak with your institution radiologist or mentor.

Are we allowed to use the Interventional Radiology AC topics in addition to the Diagnostic AC topics?

Yes, feel free to create content for any appropriateness criteria (AC) topics. Other areas of interest would be topics related to health equity and patient- and family-centered care. How does patient demographics or geography affect care? How would you respond to a patient that insists on imaging when no imaging is recommended?

What is the process following submission?

After submission, the case will be sent to the editorial board for review. They may request edits or additional information. Once approved by the editor on the editorial board, the case will then go to the chief editor for final approval and publishing.

Since we are writing questions for the teaching program, how can these be listed as publications on a CV?

Once your case is approved for publishing, you will receive a letter stating the approval and publishing of your content. You will also be provided the url link to the case itself. The program also offer DOI for the cases and examples for citing your case are listed below.

APA Format:

Lau,BS,MS, H. A. (2022). Progressive Unilateral Hearing Loss. Radiology TEACHES.  
<https://doi.org/10.54057/rt.68865>

MLA format:

Lau,BS,MS, Ho An. "Progressive Unilateral Hearing Loss." Radiology TEACHES, Aug. 2022. Crossref,  
<https://doi.org/10.54057/rt.68865>.

Chicago format:

Lau,BS,MS, Ho An. "Progressive Unilateral Hearing Loss." Radiology TEACHES, August 31, 2022.  
<https://doi.org/10.54057/rt.68865>.

Where can I find additional information to create my case?

Author Resources

- [Costs of Care](#)
- [Image Gently](#)
- [Image Wisely](#)
- [RadiologyInfo.org](#)
- <https://radiopaedia.org>
- <https://edhub.ama-assn.org/health-systems-science/by-topic>
- <https://www.aha.org/high-value-care-resources>
- <https://vbhc.dellmed.utexas.edu/>